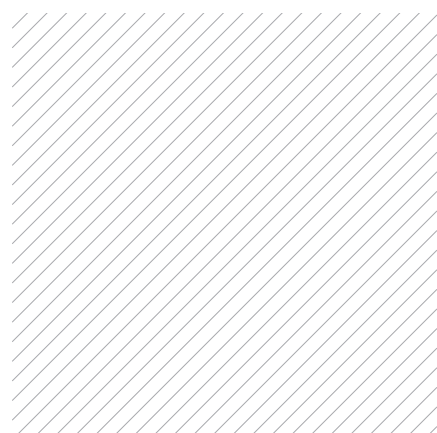


Certified Business  
Analysis Professional

# CBAP®

Training Course

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## › Why Bakkah?

Bakkah Learning is a leading company in the training field, with a team of carefully acquired experts in different spectrums of business to support learners in their journey to achieve professionalism and better opportunities in life.



### CONTENT

- Designed by Experts
- Aligned with today's business world topics



### PARTNERSHIPS

- Exclusive Partnerships with International Accreditation Bodies, like IIBA.



### 24/7 TECHNICAL SUPPORT

- Ready to answer your inquiries and handle your requests.



### FLEXIBLE DELIVERY METHODS

- Live Online
- Self Study

# About the Course

- The CBAP® (Certified Business Analysis Professional™) course, accredited by IIBA®, provides comprehensive training in advanced business analysis skills. It covers key areas such as requirements analysis, stakeholder management, and business process modeling. By enrolling in this course, you'll gain industry-recognized expertise and enhance your career prospects as a highly skilled business analyst.

## » Why Earn this Badge?





Access to a supportive professional community.

06



## Who Needs this Badge?

01

Experienced and aspiring business analysts.

02

Project managers seeking business analysis skills.

03

IT professionals involved in requirements gathering and system design.

04

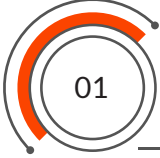
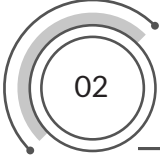
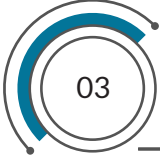
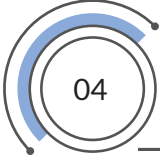
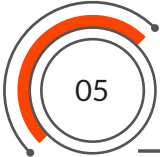
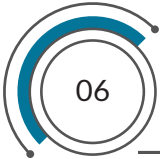
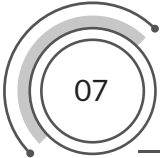
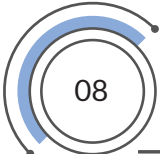
Professionals in process improvement, product management, consulting, and quality assurance.



# Course Objectives:



By the end of the CBAP® course, you'll be equipped to:

-  01 Apply business analysis techniques and tools effectively.
-  02 Identify and analyze business needs and requirements.
-  03 Develop comprehensive business analysis plans and strategies.
-  04 Facilitate stakeholder collaboration and engagement.
-  05 Create and manage accurate and detailed business process models.
-  06 Implement effective solution evaluation and validation practices.
-  07 Demonstrate proficiency in business analysis knowledge areas.
-  08 Prepare for the CBAP® certification exam, if desired.

# Exam Details

## CBAP Exam Price

- Member: \$325 USD
- Non-member: \$450 USD

## CBAP Certification Exam Format

The CBAP® exam is 3.5 hours long and consists of 120 multiple-choice questions. The questions are scenario and case-study-based. It is competency-based and aligned with

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## BABOK® Guide Version 3 as follows:

- Business Analysis Planning and Monitoring – 14%
- Elicitation and Collaboration – 12%
- Requirements Life Cycle Management – 15%
- Strategy Analysis – 15%
- Requirements Analysis and Design Definition – 30%
- Solution Evaluation – 14%

The exam will be from **PSI**. The exams are offered as online remote proctored exams that require a desktop or laptop, an internet connection, a working webcam, and a microphone.

# Course Outlines

## Introduction to Business Analysis & the BABOK 3.0

- ✓ CBAP Overview
- ✓ Introduction to BABOK Guide V3
- ✓ BABOK Guide Key Concepts

## Business Analysis Planning & Monitoring

- ✓ Plan Business Analysis Approach
- ✓ Plan Stakeholder Engagement
- ✓ Plan Business Analysis Governance
- ✓ Plan Business Analysis Information Management
- ✓ Identify Business Analysis Performance Improvements

## Elicitation and Collaboration

- ✓ Prepare for Elicitation
- ✓ Conduct Elicitation
- ✓ Confirm Elicitation Results
- ✓ Communicate Business Analysis Information
- ✓ Manage Stakeholder Collaboration

## Requirements Life Cycle Management

- ✓ Trace Requirements
- ✓ Maintain Requirements
- ✓ Prioritize Requirements
- ✓ Assess Requirements Changes
- ✓ Approve Requirements

# Course Outlines

## Strategy Analysis

- ✔ Analyze Current State
- ✔ Define Future State
- ✔ Assess Risks
- ✔ Define Change Strategy

## Requirements Analysis and Design Definition

- ✔ Specify and Model Requirements
- ✔ Verify Requirements
- ✔ Validate Requirements
- ✔ Define Requirements Architecture
- ✔ Define Solution Options
- ✔ Analyze Potential Value and Recommend Solution

## Solution Evaluation

- ✔ Measure Solution Performance
- ✔ Analyze Performance Measures
- ✔ Assess Solution Limitations
- ✔ Assess Enterprise Limitations
- ✔ Recommend Actions to Increase Solution Value

## Underlying Competencies

- ✔ Analytical Thinking and Problem Solving
- ✔ Behavioral Characteristics
- ✔ Business Knowledge
- ✔ Communication Skills
- ✔ Interaction Skills
- ✔ Tools & Technology



# Course Outlines

## Perspectives

- ✓ Agile
- ✓ Business Intelligence
- ✓ Information Technology
- ✓ Business Architecture
- ✓ Business Process Management

## Techniques

- ✓ Acceptance and Evaluation Criteria
- ✓ Backlog Management
- ✓ Balanced Scorecard
- ✓ Benchmarking and Market Analysis
- ✓ Brainstorming
- ✓ Business Capability Analysis
- ✓ Business Cases
- ✓ Business Model Canvas
- ✓ Business Rules Analysis
- ✓ Collaborative Games
- ✓ Concept Modelling
- ✓ Data Dictionary
- ✓ Data Flow Diagrams
- ✓ Data Mining
- ✓ Decision Analysis
- ✓ Data Modelling
- ✓ Decision Modelling
- ✓ Document Analysis
- ✓ Estimation
- ✓ Financial Analysis
- ✓ Focus Groups
- ✓ Functional Decomposition
- ✓ Glossary
- ✓ Interface Analysis
- ✓ Interviews
- ✓ Item Tracking
- ✓ Lessons Learned
- ✓ Metrics and Key Performance Indicators (KPIs)
- ✓ Mind Mapping
- ✓ Non-Functional Requirements Analysis
- ✓ Observation
- ✓ Organizational Modelling
- ✓ Prioritization
- ✓ Process Analysis
- ✓ Process Modelling
- ✓ Prototyping
- ✓ Reviews
- ✓ Risks Analysis and Management
- ✓ Roles and Permission Matrix
- ✓ Root Cause Analysis
- ✓ Scope Modelling
- ✓ Sequence Diagrams
- ✓ Stakeholder List, Map, or Personas
- ✓ State Modelling
- ✓ Survey or Questionnaires
- ✓ SWOT Analysis
- ✓ Use Cases and Scenarios
- ✓ User Stories
- ✓ Vendor Assessment
- ✓ Workshops



[www.bakkah.com](http://www.bakkah.com)